

In order to be eligible for a 'Home Energy Audit':

- Your home must be built **before** 1996
- You need to provide us with the last consecutive 12 months worth of your energy bills.

If you have been in your house less than 12 months, please provide bills covering the period you have been in residence starting with the latest bill. If you have just moved in please send the connection bill or notice that you received from your energy provider.

If you are posting or faxing your bills we require 1 front page of your bills, (gas and electricity) and the back page of all the bills that shows your consumption data. So that is 1 front page and 4 back pages.

You can send in your bill data in any of the following ways:

Fax: 02 6260-6555,
Email: info@heat.net.au
Post to: HEAT PO Box 3142 Manuka ACT 2603,
In person: Energy Strategies,
Level 1,
Manuka Arcade,
20 Franklin St. Manuka

The information we require is:

- Exact name as they appear on each set of bills i.e. gas and electricity;
- The account number for each bill i.e. gas and electricity;
- Dates each bill was for i.e.15/03/07-18/06/2007;
- The number of days the bill was for, and;
- How much energy was used during that period in-MJ for gas, kWh used for electricity.

We need 12 consecutive months starting with your latest energy bill.

If you do not have your bills please contact your energy provider to obtain them. We do NOT need the graphs we only need the energy consumption data. We will notify you once we receive your bills.

The audit process does not begin until we have received your bill data; once we receive your bills an auditor will be allocated to your home and will contact you within 2 - 4 weeks from that date.

The cost for your audit is \$30 payable to your auditor at the time of the audit in cash or by cheque. If you are the holder of a Centrelink pension concession card or War Veterans card the audit is free. Please let us know if you are a cardholder when you send in your bill data and we need to have your pension card number at this time.

If you spend a minimum of \$2000 on approved priority energy saving measures identified by the auditor in your report, you are eligible to apply for a rebate of \$500, as well as your initial \$30 audit payment. The rebate must be applied for within six (6) months of the audit being conducted. (Please see Terms and Conditions on our website under home energy audit tab)

Please view the rest of our website as it will provide you with some interesting information and may give you some extra ideas you wish to discuss with your auditor.

While you are on the website please go to the 'Home Energy Audits' section and view our Terms and Conditions. Your auditor will go through them with you prior to beginning your audit and you will be asked to sign that you have read and agreed to the Terms and Conditions.

Pay close attention to the fact that while you may gather quotes prior to your audit, you may not accept any quotes or begin any work on energy efficient items before you receive your audit. If you do so you will not be eligible for the rebate.

A rebate form will be included with your final report should you choose to apply for the rebate after completing the recommendations identified on your report.

Please note that our auditors are not able to go into your roof space or under your house. This is due to OH&S policies regarding confined spaces.

